Welcome

Graduate Program Assistant

- Ouma Jaipaul Gill
- Room 1003 Lassonde Building
- Extension 66183
- gradasst@cse.yorku.ca

Other Staff Members

- Undergrad. Office: Zeripha Moses and Stefanie Caputo
- Assistant to the Dept. Chair: Susan Cameron

Role of the Graduate Program Assistant (GPA)

- Assistant to the Graduate Program Director
- Only concern: *non-academic* tasks including
  - Admissions
  - Petition, and petition appeals
  - Thesis and dissertation submission
  - Preparation of Oral Exam
  - Leave of absences
  - Assisting with funding and payroll
- Cannot provide academic advising, such as course selection, waiver, etc.
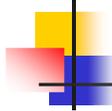
Registration & Enrolment

- Registration (per term)

  Two (2) separate actions:

  1. Registration = accepting fees, activates tuition

  2. Enrolment = adding courses

  http://www.yorku.ca/yorkweb/cs.htm

  Choose Add Courses

Financial Matters

Funding

- Combination of teaching and research assistantship
- Maximum TA assignment is 270 hours per academic year (Fall, Winter, Summer)
- Offsets costs of grad school, not employment

Assistantships

Each term:

- TA salary = max. 135 hrs x $33.86

- GIA (grant in aid) = 135 hrs x $17.96 (linked to TA)

- GFA (graduate financial assistance) = $590 (domestic), $775 (international) posted to student account (linked to TA)

- RA= $ from supervisor for research duties

  - Mainly your thesis work

- All linked to good academic standing
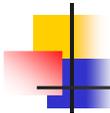
MSc/MASc

- Funding Package: $41,666 over 5 terms
  - $25000 in year 1 (Fall, Winter, Summer)
  - $16,666 in year 2 (Fall, Winter)
  - Per term: $8333
  - Per month: $1935.83 (approximately)
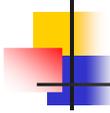
PhD

- Funding Package: $27,000
  - Years 1-4
  - Reduced package in years 5 & 6
  - Per term: $9000
  - Per month: $2102.50 (approximately)

Where does your funding go?

- 2 places
  - Your student account (as a credit): GFA, award, bursary, or scholarship (if any)
    - Deposited once every term
  - Your bank account: everything else
    - Deposited on the 25th of every month

Financial Matters

York Student Accounts

You can view your York Student Account through **My.Yorku.ca** http://www.yorku.ca/yorkweb/cs.htm

- Contact Student Financial Services if you have questions about tuition fees, charges on your account, or payment problems:

http://www.yorku.ca/osfs/index.shtml

- Room N201 Student Services Centre, 416-872-9675

Tuition Fees

- http://sfs.yorku.ca/fees/courses/

Program Requirements

M.Sc. Program Checkpoints

Checkpoint	Desired	Acceptable
Supervisor Selection	4 months	8 months
Courses Completed (Th)	8 months	8 months
Courses Completed (Pr)	16 months	16 months
Project Topic	5 months	9 months
Thesis Proposal	12 months	17 months
Thesis Examination	18 months	20 months
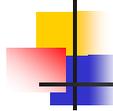
Program Requirements

M.A.Sc. Program Checkpoints

Checkpoint	Desired	Acceptable
Supervisor Selection	4 months	8 months
Courses Completed	8 months	8 months
Thesis Proposal	12 months	17 months
Thesis Examination	18 months	20 months
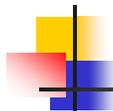
Ph.D.

| Checkpoint	Desired	Acceptable
Breadth statement	before admittance	before admittance
Dissertation Supervisor Selection	4 months	8 months
Breadth Requirement	12 months	16 months
Qualifying Examination	18 months	24 months
Dissertation Proposal	24 months	30 months
Internship/Teaching Practicum	30 months	36 months
Dissertation Examination	36 months	48 months

Deadlines

External Scholarships:
- OGS: TBA (usually mid-October)
- NSERC: October 3, 2012 (to provide transcript)
          October 22, 2012 (to submit final online application)

Deadlines 2

Internal Bursaries and Scholarships:
- FGS Bursaries: November 1 to December1, 2012
- Graduate Development Fund: March 1, 2013
- Fieldwork Cost Fund: March 1, 2013
- Research Cost Fund: October 31, 2012
- Progress Report
  - Ph.D. due date: Jan 15; Apr. 15; Aug 15 for each year
  - Masters due date: Apr. 15; Aug. 15
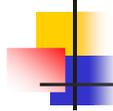
Important Resources

- Faculty regulation
  http://www.yorku.ca/grads/policies_procedures/policies.html
- Program Supplementary Calendar
  http://www.cse.yorku.ca/grad/calendar.html
- Supervisor
- Graduate Program Director, utn@cse.yorku.ca
  Ext: 33274
- Graduate Program Assistant, gradasst@cse.yorku.ca
  Ext: 66183